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Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Chief of Logistics

DATE: 21 May 1953

FROM : Acting Chief, Special Staff, LO

SUBJECT: Weekly Activity Report

1. Generala. Department of Defense Support - (continued item)b. European Trip of Chief of Logistics - (continued item)

The Chief of Logistics and the Chief, Supply Division, departed on 17 May for Europe, primarily to present briefings at various missions and stations in Europe with respect to logistics functions in order to effect better support and understanding by headquarters and the field of each other's needs. In addition, they will look into the situation for setting up Project [REDACTED] and will study such other problems as housing and warehouse needs as have been brought to their attention prior to departure and which may come to their attention on the site. The expected date of return is approximately 21 June 1953.

c. 1953 Fund Requirements List ("Shopping List") - (continued item)

(1) Additional Information for "Shopping List" - At the request of DD/P-Admin., further information was furnished with respect to a breakdown of the "shopping list," which information was expected to be used by DD/P-Admin. in a meeting with the DCSL on 18 May 1953. [REDACTED] received as to approval

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of the list by DCI; rather, it appears that additional detail may be required regarding the methods and/or yardsticks utilized in the compilation of the requirements.

(2) Bulk Procurement of Medical Supplies - A meeting was held with representatives of the Medical Office to discuss the integration of medical supplies along with other supplies to be procured on the bulk basis. Agreement was reached that this could be done, and to insure approval a request will be made by Medical Office to DD/A (coordinated with DD/P) that they be included in the over-all plan of bulk procurement.

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25X1A1d

d. Materiel for Project [REDACTED] - (new item)

[REDACTED]

e. Central Processing - Personnel Movement Branch - (continued item)

Extensive meetings have been held by representatives of Personnel Office, O & M, and this office in order to delineate the functions of Central Processing, under Personnel, and the Personnel Movement Branch of Transportation Division, under Logistics, in an attempt to solve the problem of overlapping functions, but no final agreement has yet been reached. Further meetings are scheduled to be held this week to bring about an early solution of the matter.

2. Projects and Studies in Process

a. World-Base Planning - (continued item) 25X1A9a

25X1A6a

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(1) [REDACTED] - Col. [REDACTED] was asked to search for adequate space in [REDACTED] (on his trip) to warehouse supplies and equipment for 40,000 men. The base problem will be magnified to the extent of extreme urgency as soon as the number of people for support is firmly established by the DCI.

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(2) [REDACTED] - DD/P-Admin. is most desirous that the contract for construction at [REDACTED] be let before the end of the fiscal year and, as a matter of fact, that it be done as soon as finalized plans and specifications arrive from the Far East, (due around 20 May.) A point to be given serious consideration is the fact that all new [REDACTED]

25X1A

[REDACTED]

b. Office Supplies Economy Program - (continued item)

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Attended the office supplies economy briefing of DD/A administrative officers, presented by Mr. [REDACTED] Supply Division, on 18 May.

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3. Other Items of Interest

a. DD/P-Admin. questioned requests of Supply Division for information from field installations and not allowing adequate time to receive replies. Six weeks has been established as a minimum time to receive replies from field installations relative to stock status, source of materiel, and other stock control data.

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LO/SS/cc (21 May 1953)

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